

Report of the Assistant Chief Executive (Citizens & Communities)

Report to North West (Outer) Area Committee

Date: 23rd September 2013

Subject: Area Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

This report provides Members with a summary of sub groups business since the May Area Committee and provides information on project and service activity in the outer north west area.

Recommendations

Members are requested to note the contents of this report and comment on any of the matters raised.

1 Purpose of this report

1.1 The purpose of the area update report is to bring together a range of information relating to Area Committee business into a single report to update Members on recent sub group and forum business since the last Area Committee.

2. Background information

2.1 The Area Committee currently has six groups looking at service provision within the functions of Community Safety, Children & Young People, Environmental Services, Health & Well-being and Transport as well as a Policy Group.

2.2 There are currently three ward forums in the area for Guiseley & Rawdon, Holt Park and Yeadon. The forums meet on a regular basis throughout the year.

3 Main issues

3.1 Environmental Services Sub Group

The environmental sub group last met on 17th June 2013. Details of items discussed and actions from the meeting are attached at appendix 1.

3.2 Health & Well-being Sub Group

The next meeting of the Health & Well-being sub group is scheduled to take place on the 17th September 2013 and will include a tour of the Corporate Contact Centre. It will be reported on at the November meeting.

3.3 Community Safety Sub Group

The Community Safety sub group last met on the 26th June 2013. Details of items discussed and actions from the meeting are attached at appendix 2.

3.4 Children & Young People's Sub Group

There have been two meetings of the sub group since the last Area Committee.. Details of items discussed and actions from the meeting on 1st July 2013 are attached at appendix 3. Details of the 2nd meeting which took place on 6th July 2013 will be included at the November meeting.

3.5 Transport Sub Group

There have been two meetings of the joint inner and outer Transport sub group since the last Area Committee on the 10th July. Details of items discussed and actions from the meeting on 9th August are attached at appendix 4, notes of the meeting on 13th September will be forwarded to members separately.

3.6 Policy Sub Group

There has been one meeting of the Policy sub group since the last Area Committee on the 10th July. Details of items discussed and actions from the meeting are attached at appendix 5.

3.7 Guiseley & Rawdon Forum

There has been one meeting of the Guiseley & Rawdon Forum since the last Area Committee on the 10th July. Details of items discussed and actions from the meeting are attached at appendix 6.

3.8 Yeadon Forum

There has been one meeting of the Yeadon Forum since the last Area Committee on the 10th July. Details of items discussed and actions from the meeting are attached at appendix 7.

3.9 Holt Park Forum

The Holt Park Forum last met on the 10th June 2013. Details of items discussed and actions from the meeting are attached at appendix 8.

3.10 Project and Service Update

3.10.1 Action Day (Henshaws Yeadon)

A joint action day was carried out with officers from WNW homes, West Yorkshire Fire Service, Police, Environmental Health and the Anti- Social Behaviour Team working together to deal with issues on the estate. The Area Support Team provided a skip for the day. In total 30 Garden letters were hand delivered, 2 ASB home visits carried out and 3 perpetrators of ASB visited, 1 abandoned property identified and 7 untidy gardens were identified as requiring action. WYFS also carried out 14 Home Fire Safety Checks, and also leafleted the whole of Henshaw Avenue, Oval and Crescent

3.10.2 Sport in Horsforth

The first Brownlee Stone Family Sports Day saw a day of sport take place in Horsforth Hall Park on Saturday 17th August with over 200 children attending. Local sports clubs provided staff and equipment to allow young people to try out sporting activities available in their area. Children participating in a fun run and cycling were rewarded with a free swim at the new Holt Park Active centre opening in October 2013. Other activities included cricket, rounders, tennis, gymnastics and the provision of specially adapted equipment for children with disabilities.

3.10.3 Neighbourhood Planning

Officers continue to meet with the local Neighbourhood Forums to offer support when requested and obtain information and statistics to support the work being carried out by these groups to formulate a Neighbourhood Plan. The Area Support Team also have regular update meetings with officers from Planning to discuss any matters arising and progress on Neighbourhood Plans in Outer North West

3.10.4 Derelict & Nuisance Sites

The Area Support Team is in regular attendance as a member at the derelict and nuisance sites working group. Progress is reported on those priority sites in the area that appear on the priority list and action is taking in the main by planning, building and planning enforcement. Updates are given to members through reports via the environment sub group. For those sites not included in tranche 1 and tranche 2, the Area Support Team has been tasked with finding alternative actions to address other problems associated with the sites.

3.10.5 Well-being Spend

The Area Support Team continues to work with members on the development of well -being projects in the area.

3.10.6 Holt Park Regeneration

On the 17th July the Council's Executive Board gave approval for consultation to commence on the draft Informal Planning Statement (IPS). Consultation with stakeholders and the public will commence in early October 2013. The Area

Support Team continues to receive updates from the project manager and will be involved in the consultation process.

3.10.7 Appointment of Corporate Carer / Lead Children's Services

At the 17th June Area Committee meeting the Assistant Chief Executive (Citizens and Communities) submitted a report inviting Area Committees to make appointments to Area Lead Member roles, Clusters and Corporate Carers Group for the next municipal year 2013-14. Councillor Pat Latty was appointed as the North West Outer Member for Children's Services and also the Area Committees representative on the Corporate Carer Group. Unfortunately this appointment was omitted from the minutes of the 17th June meeting.

3.11 Asset Review

Since May 2013, the West North West Area Support Team (AST) has been supporting the city wide Asset Review an element of the Budget Plus Programme and led by Paul Broughton. The review aims to see a reduced asset base that is more efficient and effective in delivering integrated services to our customers and achieves significant savings for the council.

The AST has supported the Asset Review project team to work with local elected members in the production of a comprehensive list of assets for each Area Committee area. This has included supporting ward briefings with elected member and adding local context on usage, sensitivities, and leasing and management arrangements. This work is on-going and it is anticipated that all ward briefings will have been completed by September. Fortnightly meetings are being held to progress asset review work in the localities and are led by a member of the central Asset Review project team.

Inner West Area Committee area is the pilot area for the west north west, although the asset review is being undertaken across the whole of the west north west. A workshop was held at Armley Lazer Centre with service managers to explore their needs and the needs of the community and to look at the potential for a change and improvement in the delivery of those services from the available asset base This work will be on-going as the Asset Review group explore some of the ideas and issues that have come forward.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Community Forums are held in the Guiseley & Rawdon ward, Yeadon and Holt Park. In addition, ward members are consulted on projects and initiatives within their ward.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 A key principle of locality working is a focus on delivering the best outcome for residents across the area. This principle underpins equality and community cohesion, seeking to engage with local communities through forum meetings, and improve service provision through regular sub group meetings.

4.3 Council Policies and City Priorities

- 4.3.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009. This approval was rolled forward to 2010/11 and is also being rolled forward to 2011/12 with amendments to the environmental delegation. The Area Functions are included in the Council's Constitution (Part 3, section 3c).
- 4.3.2 The Area Support Team's work programme contributes at a local level to the themes contained in the: Vision for Leeds 2011- 2013; City Priority Plan 2011-2015; Joint Health and Well-being Strategy and the Children and Young People's Plan.

4.4 Resources and Value for Money

- 4.4.1 Programmes of work outlined in this report are resourced in the main by Area Support Team and their partners which in turn, provide value for money.
- 4.4.2 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council department's mainstream budgets, and external partner agencies e.g. the Police and NHS Leeds, which is in turn reflected in the fact that the Area Committee's role here is to influence, develop and consult. However, on occasion, well-being funding has resourced some projects related to its roles e.g. area based regeneration schemes and conservation reviews.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 This is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Support Team's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.
- 4.5.2 This report is not confidential, neither is it, or part of it exempt.

4.6 Risk Management

- 4.6.1 There are no risks associated with this report.

5 Conclusions

- 5.1 This report provides Members with an update on recent sub group and forum activity undertaken by the Area Support Team.

6 Recommendations

- 6.1 Outer North West Area Committee Members are requested to note the contents of the report and comment on any aspect of the matters raised.

7 Background documents

- 7.1 None

The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.